

# **FCC Program Guide**

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# Subsidy

Allows parents to use an AF FCC child care program for the same cost as the Child Development Center (CDC) or School Age Programs (SAP). SAP is only available during summer months, unless there are special needs or night/weekend shifts.

**Who:** Families with children ages 2 weeks to 12 years, children with special needs who cannot be accommodated by the CDC, and parents working swing or midnight shifts.

**Cost to Parent:** CDC/SAP weekly fee. Determined by Air Force based on type of care, child's age, and provider's license status.

Each provider sets his/her own fees (except those in the Subsidy Care Program) because each is licensed as a private business. Contracts of fees are discussed between you and your provider. Some providers offer night time care or all-day care for your child if your work schedule demands it. Hours and fees are a matter of private negotiation between the provider and the parents/guardians. Be sure to read your contract and fully understand the terms. Take time to read the contract before you sign it. Make sure you receive a copy of the contract. You may also want to request the provider's tax identification number so you will have it for your taxes.

For parents working shift work outside of the CDC/SAP's scheduled hours, complete the [DD 2652](#) (Application for DoD Child Care Fees) if seeking subsidy support. This form must be accompanied by a letter from your supervisor justifying:

- Dates hours will be worked (long term, short term, etc.)
- CDC or SAP hours do not support mission requirements
- Single parent or dual shift work parents.
- A copy of the parent(s) LES/pay stubs, [AF 1181](#) and proof of [DoD 2606](#) Request for Care must also be included.

# Child and Adult Care Food Program

The Moody AFB Family Child Care program is a sponsor of the Family Day Care Home component of the Child and Adult Care Food Program.

All children in attendance will be offered the same meals at no separate charge and with no physical segregation of or other discrimination against any child because of race, sex, age, color, disability or national origin.

This statement applies to all family day care homes under the jurisdiction of this agency.

# The USDA Food Program

The Child and Adult Care Food Program (CACFP) is a federal program of the Food and Nutrition Service (FNS) Division of the United States Department of Agriculture (USDA). The program reimburses licensed child care providers for a portion of their child care food costs. The primary goal of CACFP is to improve the diets of children ages 12 years and younger.

Food is an important part of every child's emotional, physical and social development. Good food habits established during preschool years may positively affect food behavior and choices throughout life. Nutrition is an important part of an excellent child care program. Children need well-balanced meals in order to meet their daily energy needs and to help them build strong bodies, minds and spirits!

Feeding children nutritional meals in Family Child Care Homes (FCCHs) is an enormous responsibility and can be costly. The CACFP helps children develop healthy and positive eating habits and maintains the provider's knowledge of nutrition by performing the following:

- Reimburses providers for meals and snacks served. (A maximum of two meals and one snack, or two snacks and one meal is reimbursed per child per day).
- Presents annual mandatory trainings.
- Conducts (at least) quarterly unannounced and announced food visits to ensure that providers are managing complete records of children enrolled (including medical documents, i.e. allergy certifications and emergency contact information), sanitation, safety, proper serving portions, and that the food being served meets USDA guidelines.
- Encourages providers to use "family-style dining;" children and provider wash up, set the table, eat together as a family, serve their own portions, practice table manners and communication, and clean up together.
- Closely monitors providers to ensure that they are complying with USDA regulations and guidelines.

The Child Care Food Program is available to all eligible participants. If any member of a household believes they have been discriminated against, they should write immediately to USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

# Parent Advisory Board (PAB)

The PAB includes parents from the Airman and Family Services Flight (AFSF). The purpose of the PAB is as follows:

- The board functions in an advisory capacity, providing recommendations for improving services in all AFSF Programs.
- Improve staff and parent communications.
- Increase parent's knowledge of developmentally appropriate practices in AFSF activities.
- Increase parent participation and involvement in AFSF activities.

The PAB is required to meet with the AFS Flight Chief and activity managers quarterly and with the Mission Support Group Commander at least annually.

For more information, future meeting dates or minutes from previous meetings, contact the FCC office at (229) 257-9845/3067.

# Expanded Child Care (ECC) Program

To be eligible for the Expanded Child Care (ECC) program, at least one parent must be a member of the U.S. Military Service: Active Duty, Reserve or Guard members in activated status; dual employed (military married to civilian) or DoD civilian employee assigned to or working on the installation. Being provided care is a privilege, not a right, and the Family Child Care program is a final approval authority on whether or not a child is accepted for care. First priority is given to parents whose children are currently enrolled in the Air Force Child Development, School-Age and/or Family Child Care programs.

## [Request for Extended Care Form \(Sep 13\)](#)

The ECC program assists families with special circumstances concerning child care.

- Extended Duty Care (EDC)

Available during non-traditional hours for parents working temporarily extended or additional shifts to support the mission.

**Who:** Parents working over 50 hours per week

**When:** Evenings and weekends

**Cost to Parent:** None

- Pre-Deployment Care (PDCC), Deployment Care (DCC) and Returning Home Care (RHC)

Provides child care for children 12 and under. Families are eligible for 16 hour pre-deployment, 16 hours per month of deployment, and 16 hours post deployment per child. Must submit completed AF FCC ECC Form signed by sponsor's supervisor with a copy of orders 48 hours prior to care needed.

**Who:** Active Duty, National Guard and Reserve members assigned to an Air Force or Joint Base led installation prior to deploying for more than 30 days.

**When:** PDCC, DCC and RHC – 16 hour pre-deployment, 16 hours per month of deployment, and 16 hours post deployment per child.

**Cost to Parent:** None

- ANG/AFR Home Community Care (HCC)

Allows ANG/AFR parents to use licensed and affiliated EDC homes during drill weekends.

**Who:** Eligible ANG/AFR members performing primary UTA weekend or IDT, if an IMA

**Cost to Parent:** No charge for pre-approved care.

- Supplemental Child Care (SCC)

Parents with 12+ hour duty schedule who need to supplement current child care to accommodate additional hours.

- Emergency Medical Care (EMC)

Provides care for families who are experiencing an emergency medical issue with an immediate family member.

- Wounded Warrior Care (WWC)

Providers care for families of wounded warriors (short term child care needs for appointments).

- Permanent Change of Station Care

Cares for children while parents prepare for PCS move. Covers 20 hours of care per child at both departing and new base. Must be used within 60 days of departure or arrival. Certificates are obtained at the Airman & Family Readiness Center, Bldg 400.

**Who:** AD families

**When:** Traditional care hours

**Cost to Parent:** None

- Child Care for Volunteers

Air Force Aid Society program pays for child care in AF certified Family Child Care homes on base or AF affiliated homes off base while parent is volunteering at support programs which benefit the entire base community. Certificates are obtained at the Airman & Family Readiness Center, Bldg 400.

**Who:** Any Air Force spouses volunteering with approved programs.

**Cost to Parent:** AFAS will cover costs of pre-approved volunteer service. Does not replace any other monies a family may receive for child care expenses.

- Military Child Care In Your Neighborhood

**Eligibility:** Children of geographically dispersed Active Duty families with no access to on-base child care. Examples include children of Active Duty Recruiters, ROTC Instructors, MEPCOM personnel, Service Members on independent duty assignments and Service Members living in communities that are not within reasonable commuting distances to military installations.

**Note:** Military Child Care in Your Neighborhood programs may not be available in all locations. This program is subject to geographic location and vacancy.

