

Statement of Understanding

Moody AFB Military & Family Readiness Center

Rank/Grade	Last Name	First Name	Middle Initial	Branch of Service
Local Address		Squadron/Unit	Duty Phone	Home Phone
Sponsor's Last 4	Home E-Mail Address		Spouse's Name (Rank/Grade if applicable)	

1. The Moody Military and Family Readiness Center (M&FRC) respects your right to privacy. However, we do not have privileged communication. Air Force policy requires M&FRC staff to contact proper authorities about statements made or information disclosed by a customer that pertains to violation or possible violation of the Personnel Reliability Program (AFI 36-2104), the Family Advocacy Program (AFI 40-301) or admission of a crime in violation of the Uniformed Code of Military Justice, federal or state law. Such reports could be reported to the proper authorities. Examples of matters that must be reported to proper authorities include, but are not limited to:
 - a. Communicating a threat to injure or harm yourself or others
 - b. Communicating threats to damage / destroy government property
 - c. Abuse or neglect of a child or spouse or other dependent adult
2. If your supervisor/first sergeant/commander made the appointment for you to come to the M&FRC, we will provide general feedback to that person, but will not ordinarily go into specific detail about your situation. The squadron commander will be notified of situations, which may directly impact personal health, safety, or mission accomplishment. Except where required by law, when someone is seen as a self-referral, squadron personnel are not routinely notified.
3. The information I am providing to the consultant is true, correct, and complete. The consultant will make suggestions which are believed to be in my best interest. I assume full responsibility for acting upon these recommendations. The M&FRC does not give advice on specific investments, companies, or insurance policies and assumes no liability for monetary loss.
4. You are asked to provide demographic information, which is electronically stored (and secured). The record contains demographic information, a brief description of your visit(s), and your service plan. Records are maintained for the sole purpose of assisting you, the customer.
5. If you have any concerns about your services, please contact the M&FRC Chief, Ms. Sharon Register or the NCOIC for assistance.

My signature below indicates that I have read and fully understand this statement.

SIGNATURE

DATE

PLEASE COMPLETE THE PERSONAL READINESS INVENTORY ON THE REVERSE SIDE

The information requested is protected IAW AFI 33-332 and DOD Regulation 5400.11; Privacy Act of 1974 (5U.S.C.552a) and is FOR OFFICIAL USE ONLY

Personal Readiness Inventory

Name: _____

Sponsors Last 4: _____

Date: _____

Please answer this brief inventory, it helps us understand your overall personal readiness and adjustment to military life. Instructions: Based on the past week please rate how well things are going by placing a hash mark on the 0-10 scales below, with 10 as the best possible rating. Your consultant will use your answers to clarify your goals for coming to the Military and Family Readiness Center.

OVERALL ADJUSTMENT TO MILITARY LIFE
(Understand & support the military lifestyle & mission requirements, etc...)

0 1 2 3 4 5 6 7 8 9 10

RELOCATION/MOVING
(Ability to move when required)

0 1 2 3 4 5 6 7 8 9 10

ADJUSTMENT TO COMMUNITY
(Ability to find on/off-base information, services, events & activities, etc...)

0 1 2 3 4 5 6 7 8 9 10

DEPLOYMENT READINESS
(Ability to support short-notice deployments, awareness of available support for loved ones, etc...)

0 1 2 3 4 5 6 7 8 9 10

EMPLOYMENT
(Job search techniques & skills, ability to secure suitable employment, etc...)

0 1 2 3 4 5 6 7 8 9 10

FINANCIAL READINESS
(Basic needs & financial obligations met, savings, investments & retirement, etc...)

0 1 2 3 4 5 6 7 8 9 10

MILITARY/WORK ENVIRONMENT
(Work environment/relationships OPSTEMPO/pace of work)

0 1 2 3 4 5 6 7 8 9 10

PERSONAL RELATIONSHIPS
(Family, Friends, & loved ones etc...)

0 1 2 3 4 5 6 7 8 9 10

RETENTION
(Intention to continue military career past current commitment)

0 1 2 3 4 5 6 7 8 9 10

TRANSITION TO CIVILIAN LIFE
(Prepared for separation/retirement, aware of benefits & entitlements, etc.)

0 1 2 3 4 5 6 7 8 9 10